

Job specifications

- **Post:** Laboratory Technician, **2 posts are available.**
- **Organisation employed at:** KEM Hospital Research Centre (KEMHRC), Pune, Maharashtra, India.
- **Project Sponsored by:** QR GCRF Scheme, University of Surrey, United Kingdom.
- **Duration:** Fixed term post, maximum 6 months, start date 1st February 2021 (mandatory).
- **Job location:** KEM Hospital and Research Centre, 489, Sardar Mudaliar Rd, Rasta Peth, Pune, Maharashtra 411011, India.
- **Reporting to:** Laboratory manager, and Research Project Co-ordinator & Data Manager based at the Diabetes Unit of the KEM Hospital Research Centre, Pune.

I) Main duties and responsibilities

- To attend project trainings to improve research, communication and management skills.
- To take out samples from the freezer according to assay plans.
- Processing of samples in line with investigations requirements and procedures.
- Samples restorage and contribute to the biobank organisation.
- To work in collaboration with other staff/teams to achieve project objectives.
- Data entry of investigation results into computer software and/or maintain manual data records.
- To work in given deadline(s) and timeframe.
- Additional tasks as required to support the project objectives and deliverables.
- Usual office working hours in line with the KEMHRC's HR policy, Monday to Saturday, weekly off is on Sunday.

II) Candidate details

a. Qualifications and Requirements

- Educated to an BSc (life sciences) degree as a minimum requirement, or postgraduate qualification (preferred) in biochemistry.
- Trained in ELISA technique and experience in handling an automated analysers is MUST.
- Candidate must be able to work in India without any special arrangements such as work visa, or any other work permit.

b. Experience

- Experience in reputed research/hospital laboratory for 3 to 5 years would be required.
- Knowledge of Biobanking/Biorepository concept and some basic understandings of research work would be desirable.

c. Skills

- Good presentation skills and language skills- Marathi and basic English language skills such as ability to read data forms and numbers written in English.
- Good organisational skills with the ability to work to tight deadlines.

d. Benefits

- Gain experience of working in the health research sector having international project partners.
- Competitive salary and work flexibility.

How to apply

- If you wish to apply, please share your detailed CV (maximum 3 pages permitted), with a cover letter (maximum 2 pages permitted).
- Cover letter should evidence your existing skills to perform listed **main duties and responsibilities** along with stating how you meet all listed **candidate details**.
- All documents should be in font size 11, Arial font (for application in English). Please include your contact details in the CV (email and phone number).
- You can submit your application in Marathi language as well.
- **Email the suggested two documents as a single PDF attachment to** the following three email addresses at the same time.

Email

TO diabetes@kemdiabetes.org and research@kemhrmpune.org

CC rasikaladkat@hotmail.com

Email subject line '**Application for the GCRF MAS 3 Laboratory Technician Post**'.

Only shortlisted candidates will be contacted for the next stage.

Applications will be entertained (accepted for assessment) until the post is filled. Apply as soon as possible. Earliest start date will be 1st February 2021.