

Assistant Director: Education

Designation: Assistant Director - Education Programs

Reports to: Executive Director

Start Date: April 2021

SCOPE & ACCOUNTABILITY

This position involves overseeing all education programs at CWS including building partnerships with academic institutions, schools and the government at the state and centre. This includes the on-ground environmental education programs focussed on the rural landscapes in all locations and working closely with the program managers, program coordinators and field staff for statewide implementation. Additionally, working on the online version of the same program with nationwide implementation in government and private schools.

KEY RESPONSIBILITIES

- Build partnerships with other academic institutions to develop certification courses and diplomas in conservation practice.
 - Fundraise for all the education programs in CWS especially from CSR and individual donors.
 - Build and manage partnerships with government departments in various states of India to run Wild Shaale programs successfully and explore integration into state curriculums.
 - Manage overall operations of Wild Shaale program along with program managers and coordinators in multiple states.
 - Partner with schools, government departments and civil society organisations for enrollments of students for the online platform
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- Work with the research and content team to build curriculum for the diploma programs and content as and when necessary.
- Oversee training of program staff on content delivery online and offline with the program managers.

REQUIRED SKILLS

- Minimum 8 years of experience in managing and scaling education programs with focus on rural areas. Preferable related to environment and wildlife conservation.
- Worked independently with government departments, schools and other CSOs and built long-lasting relationships.
- Proven experience in managing multiple field teams in rural areas and guiding them for successful implementation of the program.
- Masters or PhD in Education/Conservation/Wildlife will be preferred
- Excellent spoken and written English communication skills. Additional Indian languages such as Hindi, Marathi, Konkani, Kannada, Tamil and Malayalam will be a bonus.
- Travel within India as and when required especially remote locations in the field.

APPLICATION PROCESS PAYSACLE

- A one page cover letter describing your interest in this position
- Latest Resume/CV with relevant professional experience

PAYSCALE

- 12-15 LPA depending on the work experience.

Please write to Sumit Arora (sumit.arora@cwsindia.org) with the subject line "Application for Assistant Director- Education". Incomplete applications will not be reviewed.
